

# Advisor's Bulletin Board

DATE: Feb/March 2008



**ACADEMIC  
ADVISING  
CSU, CHICO**

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## IMPORTANT DATES

- **Feb. 22** (Census date)  
Last day for students to add/drop or change grade option using a COP form with only the instructor's signature
- **Feb. 23-May 2, 2008**  
Restricted add/drop period  
A serious and compelling reason is required along with the instructor, dept. chair, and college dean's signature on a COP form.
- **March 3** \$10 late fee for submitting COP forms
- **March 17-21** Spring Vacation  
No classes
- **March 31** Cesar Chavez Day  
Campus closed
- **April 4** Last day to file an appeal for academic reinstatement for fall 2008
- **April 14** Priority registration begins for Fall 2008 continuing students

## THE GRADUATION APPLICATION PROCESS HAS CHANGED

This year the graduation application process has been revamped considerably. Students no longer have to file and then refile for graduation; **THEY SHOULD APPLY ONLY ONCE FOR THE DATE THEY WILL COMPLETE ALL DEGREE REQUIREMENTS.**

Students eligible to participate in the 2008 Commencement Ceremony are students who have applied to graduate:

- Spring 2008
- Summer 2008
- Fall 2008 (*no refiling for graduation is required*)
- Students who have received their diplomas for Summer 2007 and Fall 2007 (*if they have not already participated in a prior commencement*)
- Fall and Summer graduates will have a choice to walk in one of two ceremonies - the one prior to their graduation or the one immediately following. (*No student will be allowed to participate in 2 commencement ceremonies*)

For questions regarding applying to graduate, final degree requirement checks or diplomas, call Evaluations at 898-5957

## DID YOU KNOW MARCH IS DECLARE A MAJOR MONTH?

You might soon experience an increase in the number of students coming to *your* department to inquire about *your* major. The reason for this is probably the result of the outreach campaign provided by the Office of Advising and Orientation targeting undeclared students. The Office of Advising and Orientation encourages students who are undeclared to come in to our office, have a conversation with an advisor to discuss their interests. We then impress upon the student that they should start actively and intentionally investigating majors that might be of interest to them. You are the experts concerning your major, so we suggest students go to the various departments they are contemplating majoring in and talk directly with you.

*"Choosing a major requires active participation and investigation."*



**2008 SUMMER REGISTRATION  
APRIL 7-MAY 21**

Registration begins on April 7 on a first-come first-served basis for the Summer Term. It is open to all continuing CSU, Chico students. A continuing student is defined as a student who has, through normal procedures, been formally admitted to and is enrolled at CSU, Chico. If you applied and have been admitted to CSU, Chico for the fall 2008 semester, you may enroll in summer 2008. New admits must contact Student Records and Registration prior to enrolling in summer classes. You may register for summer term classes via your [Portal account](#).

**COMMENCEMENT 2008**

Please help us get the word out to graduating seniors that they will no longer receive a commencement packet. Students interested in participating in the commencement ceremony will need to register via the commencement website.

<http://www.csuchico.edu/alumni/commencement/>

Registration will be open from March 12<sup>th</sup> to April 30<sup>th</sup>. Students who have already applied to graduate will receive this information by postcard within the next couple of weeks.

Questions regarding commencement ceremonies should be directed to the Alumni/Commencement Office, SAPP Hall, at 898-6472.

**ADVISING INTERNSHIP OPENINGS**

The Office of Academic Advising & Orientation is currently accepting applications for **Advising Interns**. If you know someone who possesses:

- Strong interpersonal & communication skills
- An interest in helping students
- The ability to learn quickly & explain detailed information
- Can work independently, yet be a team player

Please send them to MLIB 190 to pick up an application. All applicants are guaranteed a first round interview!

**Applications due Friday, February 29, 2008**  
**Questions? Contact Advising & Orientation 898-5712**

**UNDERSTANDING ACADEMIC PROBATION & DISQUALIFICATION**

Please encourage any student who is on Academic Probation to visit the Academic Advising Office in MLIB 190.

**ACADEMIC PROBATION**

An undergraduate student is subject to academic probation if either their cumulative or Chico GPA falls below 2.00. **GPA=Grade Points Earned**  
**Units Attempted**

A student can use the **GPA calculator** to check their current GPA at:  
<https://em.csuchico.edu/aap/Undergrad/GPACal/>

**ACADEMIC DISQUALIFICATION**

**An undergraduate student on academic probation may be subject to academic disqualification based on their GPA(s) and class level.** The chart below illustrates the minimum GPA a student needs (in both cumulative and Chico GPAs) to avoid entering into disqualification range.

<b>Freshman</b> 0-29 units	<b>Sophomore</b> 30-59 Units	<b>Junior</b> 60-89 Units	<b>Senior</b> 90 + Units
<b>1.50</b>	<b>1.70</b>	<b>1.85</b>	<b>1.95</b>

**STUDENT LEARNING CENTER WORKSHOPS**

Did you know over 680 students attended 34 workshops in the fall 2007 semester and that more than 20 students attended the first spring workshop? That's an average of 20 students per workshop! The increase in student participation is due to professor influence, so thanks for helping get the word out – and **please**, keep it up! Encouraging students to attend a workshop not only shows them we're interested in their success, but it also improves their skills as well as their self-esteem. After attending a workshop, one student stated, *"I've learned it takes just the simplest thoughts and feelings to get motivated and motivation is key to great success in anything."*

Be on the lookout for a complete list of workshops currently being scheduled for the remainder of the semester, as well as the dates and times they will be offered the first week in March. Below are the 2 remaining workshop in February. Students can sign up in advance for workshop at the Student Learning Center in Meriam Library 458 or by calling 898-6839.

<b>2/21 (Thursday)</b>	<b>Motivation &amp; Success</b>	4-5	MLIB 459	Carol Bear
<b>2/26 (Tuesday)</b>	<b>Time Management</b>	6-7	MLIB 226	Robert Predosa