

Advisor's Bulletin Board

DATE: September 2007



**ACADEMIC
ADVISING**
CSU, CHICO

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Important Dates

- Sept. 8-21 Add/Drop period using a COP form with only the instructor's signature
- Sept. 18 Graduate & Professional School Information Day BMU from 10-2
- Sept. 21 Last day for Depts. to add/drop students (Census)
- Oct. 2 Late fee for submission of COP forms
- Oct. 12 Summer O Peer Advisor Applications due
- Oct. 15 Priority Registration begins
- Nov. 3rd ELM/EPT Chico Test Date
- Nov. 12 Veterans' Day
-- No classes

The Class Schedule has been enhanced!

Check it out—it now displays if a course is GE and which area or Theme it fulfills.

<http://www.csuchico.edu/schedule/>

Also note the new link for OPEN GE CLASSES.

It is a real time saver!

Student Learning Center Workshops

September 2007 Study Skills Workshops have been scheduled. We would appreciate your help in getting the word out to students. Encouraging students to attend a workshop helps them have a strong start to the year, so . . . spread the word!

Workshops are Free!

Students can sign up in advance at the Student Learning Center (**Meriam Library 458**) or by calling 898-6839

9/12 (Wednesday)	Time Management	1-2 p.m.	Maria Elena Anguiano
9/14 (Friday)	Mastering Study Skills	1-2 p.m.	Dr. Pat Patterson
9/18 (Tuesday)	Academic Etiquette	7-8:30 p.m.	Christine Connerly
9/20 (Thursday)	Reading Strategies	2-3 p.m.	Christine Connerly
9/26 (Wednesday)	Test Taking Strategies	1-2 p.m.	Maria Elena Anguiano
9/27 (Thursday)	Effective Note Taking	4-5 p.m.	Christine Connerly

"It is not intelligence alone that brings success, but also the drive to succeed, the commitment to work hard, and the courage to believe in yourself. Know that your dreams must come from your heart's deepest desires. Only then will the barriers come down before you. To know your heart, you must know yourself. You are who you decide to be, not who other people decide for you to be. Be noble. Stand on the higher ground. Create your life and then go out and live it."

---Unknown



The Summer Orientation Program is currently recruiting students to serve as peer advisors for the Summer 2008 program. Strong peer advisors are essential to the success of the Summer O program. We are looking for students with outstanding leadership, public speaking and customer service skills who will represent our campus well to potential new students and their parents. If you know of any students who possess the above qualities, please encourage them to apply for a 2008 Summer Orientation Peer Advisor position. Applications are available in the Advising & Orientation Office, MILB 190.

Application deadline is Friday, October 12 at 5pm.

If you prefer, nominate a student by e-mailing his or her name to: summero@csuchico.edu and your student nominee(s) will be invited to apply for a position. If you have any questions, please call Advising and Orientation at 898-5712.

Withdrawal Procedures Effective August 27th

As of the first day of the semester, any undergraduate student wishing to officially withdraw from the university (drop all fall 2007 courses) must notify the **Student Records & Registration Office** in order to initiate the process. Students are **not** able to drop to zero units once the semester begins via the portal. So, if a student wants to drop all classes they must officially withdraw. It is in the best interest of the student to come in person to **windows 1-4**; however, if you have a student that is out of town, please refer the student to our office or transfer the call to 898-5142. We help the student fill out the Official Withdrawal Form and direct them to the appropriate offices for signatures.

Graduate students need to initiate this process at the Graduate School.

Note: The University's refund policy states that students are financially liable for any classes in which they are *enrolled*, not for which they *last attended*.

National Student Exchange

Chico State offers students an opportunity to experience the diverse nature of the United States through its membership in the National Student Exchange – NSE. NSE offers nearly 200 institutions within the US and territories to choose from in addition to some opportunities at Canadian institutions. The student's academic work is pre-approved for transfer back to Chico State by the respective department. Financial aid is available to those who qualify.

Before beginning the exchange, participants must have at least 30 units completed and a 2.5 cumulative grade point average.

If you know a student who might be interested, please suggest they attend one of the informational meetings listed below:

Meeting times: **5:05 – 6:05 PM**

Wednesday Butte 227	Thursday Tehama 210
9/12/07	9/27/07
10/10/07	10/25/07
11/07/07	11/29/07
12/05/07	12/06/07
12/12/07	12/13/07

Graduation Information

Students planning to complete all graduation requirements for Fall 2007, Spring 2008, and Summer 2008 should submit their application to graduate as soon as possible. The deadlines have passed so now students will pay \$38, which includes the \$10 late fee. Paper applications are available in the lobby of MLIB 180.

If students have questions about the “grad check” they receive, please refer them to Academic Evaluations at 898-5957. Drop-in hours are on Tuesday from 2-3:45 and Wednesday 10-11:45 in MLIB 180.

Please alert students that there is a total unit requirement for graduation (120-132 depending on the major). Many students believe that if they complete General Education and their major, they will graduate. Lack of total units is one of the reasons students do not graduate. The student must then re-file for graduation for a later term and take additional coursework.